



## Pupil ICT and Internet Acceptable Use Agreement (KS2)

Our school provides internet access to help learning. To help keep myself and others safe when we use computers and internet I agree that:

- I will only use school ICT equipment in school unless I have permission and will take care of any ICT equipment that I use.
- I will not access other people's files or tell others my password.
- I will not bring in pen drives or CDs from outside school and try to use them on the school computers without permission.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. **If I find anything like this I will tell my teacher immediately.**
- I will not complete and send forms without permission from my teacher.
- I will not give out my full name, my email address, my home address or telephone number on the computer.
- I will ask permission from a teacher before checking emails.
- **I will immediately report any unpleasant messages sent to me** because this would help protect other pupils and myself.
- I understand that others may read or share email messages I receive or send.
- I will only email people I know, or my teacher has approved and that my teacher has checked.
- I will not use the computer to arrange to meet someone.
- If I bring a mobile phone to school, in exceptional circumstances only with prior permission from the Headteacher, I will turn it off and hand it in to the office at the beginning of the school day.

**I understand that the school will monitor everything I do on the computer and I know that if I break the rules I might not be allowed to use a computer.**

Signed (child) .....

Signed (parent) .....