September 2022

Dear Parents and Carers,

**Tapestry**

From September 2022 all year groups (Nursery-Year 4) will be using ‘Tapestry’ which is an electronic educational learning portfolio, that will be used to record and assess some of the pupil’s work. It is also a means for direct communication between you and your child’s class teacher.

Tapestry is a free app, downloaded easily to your phone or tablet or accessed via a PC. As a school, we are asking that ALL parents and carers use Tapestry for sharing and enjoying your child’s learning, whilst keeping an open line of communication with school.

We ask you to ensure that you access Tapestry every day to keep up to date with learning, messages, news and homework (in some instances).

Staff will be working very hard over the next couple of weeks to set up your accounts. Once you have provided us with your email address, you will be sent an email activation link (please check spam/junk folders), then follow the instructions to create your account. The account is attached to your child only however you will be able to see some group observations of whole-class activities if you wish to do so.

If you have any issues concerning your account, please see your child’s new class teacher who will be happy to help you. For those parents are already using Tapestry, contact your child’s new class teacher if you are having any issues.

Tapestry Email Details:

|  |  |
| --- | --- |
| Name of child: |  |
| Name and email address of Parent/carer 1 |  |
| Name and email address of Parent/carer 2 |  |
| Signed:  |  |

**Photograph and Media Consent**

In addition to Tapestry, we have a school website and Facebook page. Occasionally, we like to share the lovely work that we do on these public pages. We also print and use some photos for wall displays within the classroom and school building, which are only seen by staff, pupils and school visitors.

Please carefully read the statements below and provide your consent *(by ticking those that apply and leaving blank those that don’t)* for all of the following statements:

|  |  |
| --- | --- |
|  | **Tapestry**  |
|  | I **consent** to photos being shared on Tapestry for shared/group learning observations (other parents of class members will be able to see photos but this is not a public platform).  |
|  | I **do not** consent to photos being shared to other class members and would only like photos of my child on Tapestry to be visible to me as the parent.  |
|  | **Within School**  |
|  | I **consent** to photos being printed and used on displays within school.  |
|  | I **do not** consent to photos being printed and used on displays within school.  |
|  | **Website and Social Media** |
|  | I **consent** for my child’s photograph to be used on social media (Facebook) and website (public).  |
|  | **I do not** consent for my child’s photograph to be used on social media (Facebook) and website.  |

**Please Read and Consent to the Following. *These must be ticked to process:***

|  |  |
| --- | --- |
|  | I understand it is my responsibility to inform school if my circumstances change |
|  | In line with the school’s safeguarding policy, I will not share any photos of my child or other children with others or social media.  |

|  |  |
| --- | --- |
| Name of child: |  |
| Name of Parent: |  |
| Signed:  |  |
| Date:  |  |